

Association of Chief Inspectors

54th Annual Meeting – Moose Jaw, SK

2017 August 21st – 1:00 pm to 4:00 pm

2017 August 22nd – 8:30 am to 5:00 pm

Meeting Minutes

Contents

54.0.	Call to Order	3
54.1.	Welcome	3
54.1.1.	Opening Remarks	3
54.1.2.	Welcome by Hosting Jurisdiction	3
54.1.3.	Appointment of Recording Secretary	3
54.1.4.	Members and Guests Attendance sheet	3
54.2.	Membership Review	3
54.2.1.	New Member	3
54.2.2.	Honorary Member	3
54.2.3.	Update and Confirmation of Membership Listing	3
54.2.4.	Acceptance of Alternate Member	3
54.3.	Approval of the 54th Annual (2017) ACI Meeting Agenda	4
54.3.1.	Discussion.....	4
54.3.2.	New Business Items	4
54.4.	Adoption of the 53rd Annual (2016) ACI Meeting Minutes.....	4
54.4.1.	Changes.....	4
54.5.	Business Arising from the Minutes of the 53rd Annual (2016) ACI Meeting.....	4
54.5.1.	(53.5.1, 52.5.1 and 51.6.3) Central Registration of Fittings	4
54.5.2.	(53.5.3, 52.5.4, 51.6.11 and 50.15.3) Skid Packages.....	4
54.5.3.	(53.5.4, 52.9.2 and 52.12.2) Propane Vessel Relief Device Servicing Interval.....	4
54.5.4.	(53.9.2) Registering of CSA B51 Data Reports with the National Board.....	5
54.5.5.	(53.12.2) National Welding Initiative – UA Canada	5
54.5.6.	(53.15.2) From SOPEEC 2016 Coordinator’s Report	6
54.5.7.	(53.12.6) Standards Council of Canada Offer.....	6
54.6.	Review of Correspondence Received.....	6
54.6.1.	Email from Peter Dodge.....	6
54.6.2.	ACI Closed Meeting.....	6
54.6.3.	Invitation from the Standards Council of Canada.....	6
54.7.	Member Updates and Accident Reports.....	6
54.7.1.	Jurisdictions.....	6
54.7.2.	National Board of Boiler and Pressure Vessel Inspectors.....	7
54.7.3.	Canadian Nuclear Safety Commission	7
54.7.4.	National Energy Board	7

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

54.8. Committee/Task Force/Liaison Reports 7

 54.8.1. CSA Z662 7

 54.8.2. ACI Technical Committee 7

 54.8.3. (53.15.2) SOPEEC Coordinator’s Report..... 7

54.9. New Business 8

 54.9.1. NPSAC CRN Harmonization Paper..... 8

 54.9.2. PCC-2 Repair of Pressure Equipment and Piping 8

54.10. Reports / Presentations of CSA B51 Sub Committees 8

 54.10.1. CSA B51 Clause 6 8

 54.10.2. CSA B51 Clause 7 9

 54.10.3. CSA B51 Clause 4, 5, 8, 11 Annex D, Annex J 9

 54.10.4. CSA B51 Clause 12 and Annex H 9

54.11. Review of CSA Committee Agendas..... 9

 54.11.1. CSA B51 Agenda 9

 54.11.2. CSA B52 Agenda 9

54.12. Other Business/Presentations 9

54.13. Future Meetings – Dates and Location 9

54.14. Adjournment 9

Appendix A – Sponsors 10

Appendix B – 54.1.4 Members and Guests Attendance Sheet 11

Appendix C – Motions & Action Items 13

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

54.0. Call to Order – Tony Scholl, Chair

54.1. Welcome

54.1.1. Opening Remarks – Tony Scholl, Chair, called for the start of the 2076 ACI meeting and thanked Saskatchewan for arranging the meeting. Covered general housekeeping information.

54.1.2. Welcome by Hosting Jurisdiction – Chris Selinger, CI, Saskatchewan
Welcomed everyone to Saskatchewan. Happy to host the ACI here. Sponsors are included in [Appendix A – Sponsors](#)

54.1.3. Appointment of Recording Secretary – Tony Scholl, Chair
Chair appointed Kathryn Black, Manager, Continuous Improvement and Compliance, TSASK, as recording secretary.

54.1.4. Members and Guests Attendance sheet – Kathryn Black, Secretary
Attendance sheet is included in [Appendix B – 54.1.4 Members and Guests Attendance Sheet](#).

Please note: Motions and Action Items are tracked in [Appendix C – Motions & Action Items](#).

54.2. Membership Review – Tony Scholl, Chair

54.2.1. New Member – Nova Scotia – Donald Ehler
Refer to attachment 54.2.1 - Letter from Nova Scotia Don Ehler, 2017

Motion 1

Accept Donald Ehler as the new ACI member from Nova Scotia.

Initiator: Mike Poehlmann

Seconder: Eben Creaser

Carried (unanimous)

54.2.2. Honorary Member – Peter Dodge, Nova Scotia
Brief history of Peter's career by Don Ehler

Motion 2

Accept Peter Dodge as an Honorary Member of the ACI.

Initiator: Don Ehler

Seconder: Muhammad Wani

Carried (unanimous)

54.2.3. Update and Confirmation of Membership Listing – members, alternate members, honorary members, committee members, ACI Technical Committee, SOPEEC
Changes to titles and removal of retired members. Updated list accepted and will be circulated with the minutes.

Refer to attachment 54.2.3 - ACI Membership List & ACI TC List.

54.2.4. Acceptance of Alternate Member – Newfoundland/Labrador – David Brockerville
Already an alternative member. No motion required.

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

54.3. Approval of the 54th Annual (2017) ACI Meeting Agenda – Members

54.3.1. Discussion

No Comments

54.3.2. New Business Items

54.3.2.1. Add an item (54.5.7) to discuss SCC support of ACI – from Closed meeting agenda.

Motion 3

Accept the 54th Annual (2017) ACI Meeting Agenda.

Initiator: Eben Creaser

Seconder: Mike Poehlmann

Carried (unanimous)

54.4. Adoption of the 53rd Annual (2016) ACI Meeting Minutes – Members

54.4.1. Changes

No changes.

Motion 4

Accept the Minutes of the 53rd Annual (2016) ACI Meeting.

Initiator: Chris Selinger

Seconder: Aziz Khssassi

Carried (unanimous)

54.5. Business Arising from the Minutes of the 53rd Annual (2016) ACI Meeting:

54.5.1. (53.5.1, 52.5.1 and 51.6.3) Central Registration of Fittings

Chris Selinger to request to NPSAC to consider to resend a previous Central Registration system for fittings proposal to CSA for review. Deferred

Minute Carried Over to 2018

54.5.2. (53.5.3, 52.5.4, 51.6.11 and 50.15.3) Skid Packages

All jurisdictions were previously requested to provide their responses as to how package skid systems are handled back to Aziz at RBQ.

Waiting on some provinces to reply. Send out when all information is received.

Refer to attachment 54.5.2 - CRN registration of Skid Systems.

ACTION: Aziz Khssassi of RBQ will forward to Ryan DeLury, Vice Chair the information.

ACTION: Aziz Khssassi of RBQ to finalize before October 2017 for NBBI meeting.

Minute Carried Over to 2018

54.5.3. (53.5.4, 52.9.2 and 52.12.2) Propane Vessel Relief Device Servicing Interval

ACTION from 2016: Chris Selinger to follow up with CPA and provide further information to ACI Clarification - CGA was wondering if ACI had a common approach for the servicing of PRDs. CPA went to each province asking for implementation. Manitoba and NFLD have not accepted the 10 year implementation.

ACTION: Chris Selinger of TSASK to follow up with Melanie Levac, Canadian Propane Association regarding this topic. Chris will summarize discussions in an email and will send to all ACI members.

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

Minute closed

54.5.4. (53.9.2) Registering of CSA B51 Data Reports with the National Board

ACTION from 2016: David Douin will investigate NB registration of CSA B51 Data Reports.

Update: Members appointed to an ACI sub-committee to look at this opportunity were Eben Creaser, Mike Adams, Aziz Khssassi and David Douin.

- Electronic data base
- Five main forms – harmonization of use of data reports across the jurisdictions – acceptance of the CSA B51 data report forms – must be the same
- NBBI needs to gather up information from the Canadian jurisdictions – how many companies; how many reports

Refer to attachment 54.5.4 - NBBI Presentation on CSA Registration of Data Reports.

Djordje Sronic made note that the CSA B51 is updating all the forms in Annex B and is an item on the agenda for the CSA B51 meeting.

ACTION: Dave Douin, Executive Director National Board will send out an email questionnaire to ACI members to find out how many reports their jurisdictions handle in a year. Need an idea of scope and volume of the project. To be done in the next couple of weeks.

Motion 5

ACI Chair to request CSA B51 Committee to open an agenda item to investigate the changes required to facilitate the National Board registration of CSA boilers and pressure vessels.

Initiator: Eben Creaser

Seconder: Steve Townsend

Carried (unanimous)

Minute Carried Over to 2018

54.5.5. (53.12.2) National Welding Initiative – UA Canada – Larry Slaney and Ray Lemieux

Welder Recognition - Four Atlantic Provinces and three Territories to engage with Larry Slaney and Ray Lemieux to continue to follow up with this initiative and report back to the ACI at the 2017 meeting.

Update: Provided by Eben Creaser. Data base is in the final stages. Testing has not begun. Pressure Welder Mobility Program will turn the 7 jurisdictions into 1. If a welder is eligible to weld in one jurisdiction, will be eligible in all 7 jurisdictions. 3 part process:

- Membership required.
- Jurisdiction validates eligibility
- Successfully pass a standardized tests – F3/F4 F6/F4 F6/F5 (initial testing 2" Sch 80) – witnessed by a jurisdictional inspector in an authorized test centre.
- Information will be entered into the data base and validated by the jurisdiction
- Employers have to be on the data base system
- Eliminates the testing but not the licensing
- ACI Central has absorbed the cost of the system setup. Users will bear the cost of the system going forward.

Refer to attachment 54.5.5 - Welder Recognition Agreement.

ACTION: Eben Creaser of New Brunswick will provide an update next meeting and explore expansion to other jurisdictions.

Minute Carried Over to 2018

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

54.5.6. (53.15.2) From SOPEEC 2016 Coordinator's Report

ACTION from 2016: Mike Poehlmann of ABSA to report back to the ACI members on the status of the "Requirements of the Acceptance of Power Engineering Programs" document from SOPEEC.

Update: Mike provided the Acceptance of Power Engineering Programs document.

Refer to attachment 54.5.6 – SOPEEC App 1 Acceptance of Power Engineering Programs.

Minute Closed

54.5.7. (53.12.6) Standards Council of Canada Offer

SCC provided a presentation to ACI last year about what they do. SCC approached ACI Chair to provide a website, recording secretary, organization of documents, agendas, action items, etc. SCC already doing this for other associations including electrical.

General agreement from the ACI that a central repository for the documents is needed. However, want to explore more what SCC is offering.

ACTION: ACI Chair to follow up with SCC to provide a presentation on what specifically SCC is offering to do for the ACI.

ACTION: Kathryn Black of TSASK to follow up with ABSA to get ACI information up on the ACI website.

Minute Carried Over to 2018

54.6. Review of Correspondence Received – Tony Scholl, Chair

54.6.1. Email from Peter Dodge – notification of his retirement as Chief Inspector and Manager, Boilers and Pressure Equipment Section, Province of Nova Scotia
Donald Ehler is now the Chief Inspector for Nova Scotia. Welcomed to the ACI.

54.6.2. ACI Closed Meeting – Feedback regarding the scheduling and length of ACI Closed meetings
Open meeting will be scheduled as part of the ACI/CSA meetings. If a closed meeting is required, it will be scheduled as needed. ACI appreciates the interest of the stakeholders and participants. The ACI wants to be as open and transparent as possible. Participants were appreciative of the change.

54.6.3. Invitation from the Standards Council of Canada (SCC) to attend the Canadian European Trade Agreement (CETA) meeting on October 17, 2017 in Ottawa, Ontario.

Forward any input or questions to Ryan DeLury, Vice Chair. Annex 1 is hot water boilers and Annex 2 is pressure equipment. Definite impact to jurisdictions. Require a thorough understanding of what is required and the impact. Recommended to try and get a contact for further follow.

ACTION: ACI Members to provide questions and/or comments to Tony Scholl, Chair and Ryan Delury, Vice Chair before October 13, 2017

Minute Carried Over to 2018

54.7. Member Updates and Accident Reports:

54.7.1. Jurisdictions (BC, AB, SK, MB, ON, QC, NL, NB, NS, PE, YT, NT, NU)

Refer to attachments: 54.7.1 – 2017 Alberta

54.7.1 – 2017 British Columbia

54.7.1 – 2017 Manitoba

54.7.1 – 2017 Nova Scotia

54.7.1 – 2017 Ontario

54.7.1 – 2017 Quebec

54.7.1 – 2017 PEI

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

54.7.1 – 2017 Saskatchewan

54.7.2. National Board of Boiler and Pressure Vessel Inspectors (NBBI)
Refer to attachment 54.7.2 - 2017 NBBI

54.7.3. Canadian Nuclear Safety Commission (CNSC)
Refer to attachment 54.7.3 - 2017 CNSC

54.7.4. National Energy Board (NEB)
Refer to attachment 54.7.4 – 2017 NEB

54.8. Committee/Task Force/Liaison Reports

54.8.1. CSA Z662 – Mike Poehlmann

No changes are coming in the CSA Z662 code that will have an impact on any of the ACI members.
Refer to attachment 54.8.1 - CSA Z662 TC Liaison Report to ACI-CSA B51 D0781200xAC51F.

54.8.2. ACI Technical Committee – Donald Ehler

Discussion on the highlights from the meeting minutes. ABSA is running out of CRN registration numbers. Need jurisdictions to confirm that they can handle a double letter then a four digit number (ie. AA####). ABSA 2 to 3 years away from having to go to the double letter notation.

TC would also appreciate if the ACI could highlight any items that the ACI would like the TC to handle and have them to the ACI TC chair by December 31st of each year.

Refer to attachment 54.8.2 - ACITC Winnipeg - Minutes May 2017

ACTION: ACI Chair to confirm what items have been assigned to the ACI Technical committee by Dec. 31, 2017

54.8.3. (53.15.2) SOPEEC Coordinator's Report – Tom Leming

54.8.3.1. "B" Class refrigeration examinations pass percentage

Brought forward to ACI as SOPEEC feels the exam is being used with the wrong target audience.

54.8.3.2. Revised 4th class examinations will be available for the fall of 2017 to meet college sitting demands

54.8.3.3. Copyright of examination material

SOPEEC is not a legitimate organization. ABSA is making application on SOPEEC's behalf. Had to name individuals in the application. Copyright licence agreement should be formal so there is no ambiguity to the terms of use.

ACTION: Mike Poehlmann of ABSA and Tom Leming to draft a proposal to amend the SOPEEC examination policy to address copyright to take to the June SOPEEC meeting and then bring amendment to ACI for acceptance.

Minute Carried Over to 2018

54.8.3.4. Budget Approval

Motion 6

Approve the SOPEEC budget

Initiator: Eben Creaser

Secunder: Mathias Mailman

Carried (unanimous)

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

Minute Closed

54.9. New Business

54.9.1. NPSAC CRN Harmonization Paper – Mike Poehlmann ABSA

NPSAC requested that harmonization of CRNs be investigated for their next meeting. TSSA and ABSA were instructed to provide this information. Paper was developed by Mike Poehlmann and Cathy Turylo in response to NPSAC request. Paper was discussed at 2017 June NPSAC meeting. ABSA is moving forward on drafting additional documents to share with TSSA in preparation for a status report to be shared with NPSAC at their 2017 November. ABSA and TSSA will share final product with ACI members.
Refer to attachment 54.9.1 - NPSAC CRN Harmonization Paper June 2.

ACTION: ACI Members should read the document supplied and if there are any questions or comments to let Mike Poehlmann of ABSA and/or Cathy Turylo of TSSA know.

Minute Carried Over to 2018

54.9.2. PCC-2 Repair of Pressure Equipment and Piping (Best Practice) – Cathy Turylo, TSSA

Question to jurisdictions on who is currently using this standard. Most jurisdictions have had cause to use this standard. Discussion around the inclusion of PCC-2 in CSA B51.

ACTION: ACI Chair has assigned the evaluation of whether or not CSA B51 should reference ASME PCC-2 and API 579 to the ACI TC (although PCC-2 is already referenced in NB-23). ACI TC shall report back to the ACI in 2018.

Minute Carried Over to 2018

54.10. Reports / Presentations of CSA B51 Sub Committees

54.10.1. CSA B51 Clause 6 – Cathy Turylo

Resolution of the results from the letter ballot being addressed. Discussed CPS – covered piping systems. Presentation was made by consultant to the subcommittee on CPS. Subcommittee is drafting wording around awareness of CPS this fall.

Refer to attachments 54.10.1 - CSA B51 Clause 6 Report and 54.10.1 - High Energy Piping Presentation – CGTA.

ACTION: *Cathy Turylo of TSSA will send Don Ehler the wording that the subcommittee develops regarding CPS.*

ACTION: *ACI Chair has assigned the evaluation of whether or not more needs to be done around CPS from a jurisdictional perspective to the ACI TC.*

Minute Carried Over to 2018

Additional Topic – ASME Section IV

Concern was raised by Djordje that there has been a request to ASME Section IV to remove the minimum thickness requirements from the code. The request cites a code case that obtained agreement to construct below the minimum requirements. Wants jurisdictions to be aware this is happening.

ACTION: Jurisdictions should provide input on this change to ASME Section IV Committee.

Minute Carried Over to 2018

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

54.10.2. CSA B51 Clause 7 – Djordje Srnic

Discussion of highlights from the last committee meeting. Three items that the subcommittee is requesting ACI/CSA B51 TC input:

- Republishing bulletins on the hazards of using of propane cylinders as boilers and air receivers. Would like to know how to reach the farming communities – ACI suggested farm associations, farm shows, municipalities and farm publications.
- Forming a joint CSA B51 Clause 7 and CSA B149.5 task group (at next CSA B51 meeting) to investigate propane tanks installed on vehicles. Bracket fails and rips open the tank which causes fire. Task force will be formed so will want input from jurisdictions on their experiences or technical information.
- RFC to harmonize the CSA B51 clause 7.4.1.1 and HLW-101 of ASME Section IV – wanted to bring this to the attention of the jurisdictions so that if the 24” diameter limit is removed and the limit is not imbedded in their legislation, they will be impacted. Likely will be harmonized with Section IV.
- Clause 7.4.1.1 does not include requirements for safety valves like Section IV does – is there a need to include in Clause 7.4.1.1.

Refer to attachment 54.10.2 - CSA B51 Clause 7 TSC Report for ACI meeting (d0781465xac51f)

54.10.3. CSA B51 Clause 4, 5, 8, 11 Annex D, Annex J – Kim Greenwood

No update as Kim was not present. Cathy Turylo mentioned the mechanical joints and intervening valves on propane tanks to remove relief valves while the tank is pressurized. To be discussed at the CSA meetings. Djordje Srnic also reminded jurisdictions about the use of “ALT” before a CRN to indicate alternative rules were used in the registration of the equipment.

54.10.4. CSA B51 Clause 12 and Annex H – Kim Greenwood

No updates as Kim was not present.

54.11. Review of CSA Committee Agendas

54.11.1. CSA B51 Agenda

Tony Scholl will request the addition of an agenda item for having CSA B51 data reports registered with the National Board.

Refer to attachment 54.11.1 - REVISED Draft Agenda - CSA B51 Meeting 69.

54.11.2. CSA B52 Agenda

Refer to attachment 54.11.2 - REVISED Draft Agenda - CSA B52 Meeting 56.

54.12. Other Business/Presentations

54.12.1. (53.6.1) Presentation on Alternative Repair Methods and new Supplement 8 in Part 3 of NBIC – George W. Galanes

Refer to attachment 54.12.1 Alternative Weld Repair Methods and New Welding Supplement 8.

54.13. Future Meetings – Dates and Location

2018 – Montreal, Quebec to host as NFLD is not able. Dates to be 2018 August 20 – 23. Thank you to Quebec for hosting next year. Invitation from Aziz Khssassi for all to attend.

Refer to attachment 54.13 - ACI Meeting Locations.

54.14. Adjournment

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

Appendix A – Sponsors

ACI Central Inc.
The Canadian Boiler and Machinery Underwriters' Association
CSA Group
Gibsons – Moose Jaw Refinery
HSB BI&I, Munich RE
IPEIA – International Pressure Equipment Integrity Association
The National Board of Boiler and Pressure Vessel Inspectors
Plains Midstream Canada
Saskatoon Boiler Mfg. Co. Ltd.
SaskPower
Technical Safety Authority of Saskatchewan
Temple Gardens Hotel & Spa
Western Litho Printers

Association of Chief Inspectors 54th Annual Meeting Meeting Minutes

Appendix B – 54.1.4 Members and Guests Attendance Sheet

Attendance Sheet

Association of Chief Inspectors Meeting
Moose Jaw, SK 2017 August 21st and 22nd

Name		Representing	Please initial to indicate attendance		
			Aug 21	Aug 22	
Last	First				
Members					
Scholl	Tony	BCSA/ACI Chair	<i>TS</i>	<i>TS</i>	
Adams	Mike	TSSA (Ontario)	<i>MA</i>	<i>MA</i>	
Ahmad	Shah	National Energy Board	<i>SA</i>	<i>SA</i>	
Brockerville	David	Newfoundland & Labrador	<i>DB</i>	<i>DB</i>	
Creaser	Eben	Province of New Brunswick	<i>CE</i>	<i>CE</i>	
DeLury	Ryan	Province of Manitoba	<i>RD</i>	<i>RD</i>	
Douin	David	National Board of Boiler & Pressure Vessel Inspectors	<i>DD</i>	<i>DD</i>	
Ehler	Donald	Province of Nova Scotia, Labour & Advanced Education	<i>DE</i>	<i>DE</i>	
Khssassi	Aziz	Régie du Batiment du Québec	A.K	A.K	
Mailman	Matthias	Northwest Territories	<i>MM</i>	<i>MM</i>	
Poehlmann	Mike	ABSA, Province of Alberta	<i>MP</i>	<i>MP</i>	
Selinger	Chris	TSASK	<i>CS</i>	<i>CS</i>	
Townsend	Steven	Prince Edward Island	<i>TS</i>	<i>TS</i>	
Wang	Yanpeng	Canadian Nuclear Safety Commission	<i>YW</i>	<i>YW</i>	
Wani	Muhammad	Government of Nunavut	<i>WW</i>	<i>WW</i>	
Honorary Members					
Krasiun	Brian	Asfaleia Ltd.	<i>KB</i>	<i>KB</i>	
Guests					
Guests		Representing	If you wish to receive ACI correspondence, please provide your email.	Please initial to indicate attendance	
				Aug 21	Aug 22
Adeoti	Adenike	TSASK		<i>AA</i>	<i>AA</i>
Amato	Joel	National Board		<i>JA</i>	<i>JA</i>
Black	Kathryn	TSASK		<i>KB</i>	<i>KB</i>
Brown	Nordia	BI&I		<i>BN</i>	<i>BN</i>
Budhram	Cyril	FM Global	<i>CYRIL - BS 455 1100 Mont 6 FM Global, CO. CA</i>	<i>CB</i>	<i>CB</i>
Czerniawski	Alicia	ANRIC Enterprises Inc			
Dinic	Caslav	TSSA (Ontario)			

54TH ANNUAL ACI MEETING – ITEM 54.1.4 PAGE 1 OF 2

Association of Chief Inspectors

54th Annual Meeting

Meeting Minutes

Association of Chief Inspectors Meeting
Moose Jaw, SK

2017 August 21st and 22nd

Attendance Sheet

Name		Representing	If you wish to receive ACI correspondence, please provide your email.	Please initial to indicate attendance	
Last	First			Aug 21	Aug 22
Galanes	George W	Diamond Technical Services & EPRI			
Gillies	Reggie	SaskPower	rgillies@saskpower.com		
Graves	Ray	Saskatoon Boiler Mfg. Co. Ltd			
Greenwood	Kim	Praxair Canada Inc.			
Hantlemann	Allan	Alberta Municipal Affairs, Public Safety	allan.hantlemann@gov.ab.ca		
Katz	Susana	S Katz & Assoc. Inc.	s.katz@tblcs.us		
Levac	Melanie	Canadian Propane Association			
Miller	Keith	Husky Energy	Keith.miller@huskyenergy.com		
Shingleton	Frank	Viega LLC			
Srnice	Djordje	ABSA	SRNICE@absa.ca		
Turylo	Cathy	TSSA (Ontario)	churylo@tssa.org		
Roux	Izak	Ahor Solutions	izak@ahorsolutions.com		
BUDHEAM	CYRIL	Fm GLOBAL	CYRIL.BUDHEAM@FMGLOBAL.COM		
FAIRFIELD	HEATHER	IHS MARKET IPEIA	heather.fairfield@ihs.com		
Shingleton	FRANK	Viega LLC	frank.shingleton@vega.us		

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

Appendix C – Motions & Action Items

MOTIONS				
#	Description	Initiator	Seconder	Carried
1.	<i>Accept Donald Ehler as the new ACI member from Nova Scotia.</i>	Mike Poehlmann	Eben Creaser	Yes
2.	<i>Accept Peter Dodge as an Honorary Member of the ACI.</i>	Don Ehler	Muhammad Wani	Yes
3.	<i>Accept the 54th Annual (2017) ACI Meeting Agenda</i>	Eben Creaser	Mike Poehlmann	Yes
4.	<i>Accept the Minutes of the 53rd Annual (2016) ACI Meeting.</i>	Chris Selinger	Aziz Khssassi	Yes
5.	<i>ACI Chair to request CSA B51 Committee to open an agenda item to investigate the changes required to facilitate the National Board registration of CSA boilers and pressure vessels.</i>	Eben Creaser	Steve Townsend	Yes
6.	<i>Approve the SOPEEC budget</i>	Eben Creaser	Mathias Mailman	Yes

ACTIONS		
#	Reference	Description
1.	54.5.2	Aziz Khssassi of RBQ will forward to Ryan DeLury, Vice Chair the information.
2.	54.5.2	Aziz Khssassi of RBQ to finalize before October 2017 for NBBI meeting.
3.	54.5.3	Chris Selinger of TSASK to follow up with Melanie Levac, Canadian Propane Association regarding this topic. Chris will summarize discussions in an email and will send to all ACI members.
4.	54.5.4	Dave Douin Executive Director, National Board will send out an email questionnaires to ACI members to find out how many reports their jurisdictions handle in a year. Need an idea of scope and volume of the project. To be done in the next couple of weeks.
5.	54.5.5	Eben Creaser of New Brunswick will provide an update next meeting and explore expansion to other jurisdictions.
6.	54.5.7	ACI Chair to follow up with SCC to provide a presentation on what specifically SCC is offering to do for the ACI.
7.	54.5.7	Kathryn Black of TSASK to follow up with ABSA to get ACI information up on the ACI website.
8.	54.6.3	ACI Members to provide questions and/or comments to Tony Scholl, Chair and Ryan Delury, Vice Chair before October 1 st .
9.	54.8.2	ACI Chair to confirm what items have been assigned to the ACI Technical committee by Dec. 31, 2017
10.	54.8.3.3	Mike Poehlmann of ABSA and Tom Leming to draft a proposal to amend the SOPEEC examination policy to address copyright to take to the June SOPEEC meeting and then bring amendment to ACI for acceptance.
11.	54.9.1	ACI Members should read the document supplied and if there are any questions or comments to let Mike Poehlmann of ABSA and/or Cathy Turylo of TSSA know.
12.	54.9.2	ACI Chair has assigned the evaluation of whether or not CSA B51 should reference ASME PCC-2 and API 579 to the ACI TC (although PCC-2 is already referenced in NB-23). ACI TC shall report back to the ACI in 2018.

Association of Chief Inspectors
54th Annual Meeting
Meeting Minutes

ACTIONS		
#	Reference	Description
13.	54.10.1	Cathy Turylo of TSSA will send Don Ehler the wording that the subcommittee develops regarding CPS.
14.	54.10.1	ACI Chair has assigned the evaluation of whether or not more needs to be done around CPS from a jurisdictional perspective to the ACI TC.
15.	54.10.1	Jurisdictions should provide input on this change to ASME Section IV Committee.